

# ForThe100 Privacy Policy

#### Our contact details

Name: ForThe100

Address: https://www.forthe100.org.uk/

E-mail: info@forthe100.org.uk

This policy is effective from 9<sup>th</sup> April 2024, and sets out how ForThe100 uses and protects any information that you give to us.

ForThe100 is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified, then you can be assured that it will only be used in accordance with this Privacy Statement.

From time to time we may change this policy by updating this page. You should regularly check this page to ensure that you are happy with any changes.

## The type of personal information we collect

We currently collect and process the following kinds of personal information:

- Personal identifiers.
- name, and contact information if provided. (e.g email address, telephone numbers).
- Information that you provide to us for the purpose of subscribing to our email notifications and/or newsletters.
- Information relating to a friend or relative you are contacting us about, in relation to any of our campaigns. (please note that if you wish to share any information about a living third party it is your responsibility to gain their permission before sharing it with us).

- Information contained in or relating to any communication that you send to us or send through our website or email (including the communication content and metadata associated with the communication and any information gathered on a form).
- Any other personal information that you choose to send to us; (including information provided for the purposes of participating in specific activities, campaigns or subgroups).
- Information about your computer and about your visits to and use of our website (including your IP address, geographical location, browser type and version, operating system, referral source, length of visit, page views and website navigation paths).

Your provided data and other anonymous data may also be available to the ForThe100 website provider to enable us and them to carry out analysis and research on demographics, interests and behaviour of our users and supporters to help us gain a better understanding of them and to enable us to improve our services.

#### Such data may include:

- Information about your computer and about your visits to and use of our website (including your IP address, geographical location, browser type and version, operating system, referral source, length of visit, page views and website navigation paths).
- Information that you provide (where applicable) to us when registering with our website including your contact details.
- Information that you provide when completing your profile (where applicable) on our website.
- Information that you provide to us for the purpose of subscribing to our email notifications and/or newsletters.
- Information that you provide to us when using the services on our website, or that is generated in the course of the use of those services (including the timing, frequency and pattern of service use).
- Information relating to any purchases (where applicable) that you make of our goods, or donations, or any other transactions that you enter into through our website (including your name, address, telephone number, email address and card details).
- Information contained in or relating to any communication that you send to us or send through our website, including the communication content and metadata associated with the communication and any information gathered on a form.

 Any other personal information that you choose to send to us; and information relating to any purchases or donations you make including your name, address, telephone number, email address, which appeal you are supporting and in the case of direct debits the frequency and date of when direct debits will be taken.

### Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect. The 'ForThe100' internet domain is protected by a Secure SSL Certificate. SSL stands for Secure Sockets Layer and, in short, it's the standard technology for keeping an internet connection secure and safeguarding any sensitive data that is being sent between two systems, preventing criminals from reading and modifying any information transferred, including potential personal details.

The 'ForThe100' email account is hosted by Google and governed by their <u>privacy</u> <u>policy</u> and by our own policies

Our primary Newsmail Service is hosted by <u>Squarespace</u> and governed by their <u>privacy policy</u>. Secondary email services are hosted on the website's secure server and governed by our own policies.

Email addresses will be hidden in any group emails sent out by ForThe100 or the website moderators, however they may be visible in any forums we provide unless you opt to hide your personal information when using such facilities.

We do not send unsolicited emails as a matter of practice, however certain emails of such or similar nature may be sent in isolated/appropriate circumstances for the purposes outlined within this policy.

## How we get the personal information and why we have it

The personal information we process is provided to us directly by you.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information is we have your consent. You are able to remove your consent at any time. You can do this by contacting <a href="mailto:info@forthe100.org.uk">info@forthe100.org.uk</a>

#### How we store your personal information

Your information is securely stored.

Currently we hold all data for as long as needed unless requested otherwise by the person it concerns.

### Your data protection rights

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at <a href="mailto:info@forthe100.org.uk">info@forthe100.org.uk</a>

## How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us by emailing <a href="mailto:info@forthe100.org.uk">info@forthe100.org.uk</a>

You can also complain to the ICO if you are unhappy with how we have used your data.

#### The ICO's address:

Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF

Helpline number: 0303 123 1113

ICO website: <a href="https://www.ico.org.uk">https://www.ico.org.uk</a>

ForThe100

National Campaign and Community Network Group

9<sup>th</sup> April 2024.